

Referral Form: St. James' Community Support Fund



St James' Community Support Fund aims to help support families in need and at crisis point to support, helping them short term. All referrals will be considered and informed on the outcome depending on reserves available and needs at the time.

It is a requirement for all referrers accessing St. James' Community Support Fund be actively engaged and working with school staff. School may look at further support through Lancashire Early Help as a whole family approach or further referrals to organisations. Submitting this form you acknowledge this requirement.

All sections of this form must be completed in full, when completed please email to: office@haslingden-st-james.lancs.sch.uk or hand in to the school office.

Referral Date:

Details of referred Household									
Full Name of the recipient or head of household						Date of Birth (D/M/Y)			
Child/Children attending St. James' C.E. Primary School						Year groups			
Full Postal address						Post Code			
Contact telephone number			Do you need an interpreter or support to understand English?			☐ Yes ☐ No Home Language:			
Total number of adults within the family unit at the property.		Names					Dates of Birth (D/M/Y)		
Total number of dependent Children (under 16) at the property.		No between 0 - 2 years		No between 2 - 5 years		No between 5 - 10 years		No between 10 - 16 years	
Reason for referral.									
Support needed.									
Signed:									

School Action			
Date received		Date discussed with SLT	
Actions needed			
Additional comments			
Cost			
Signed:			